Library and Information Service

Academic Staff

- Information Services
- Research Support
- Support in Teaching and Learning
- General Library Services
Information & Research services

Information Services

- Experienced Faculty Librarians are available to support you. Go to Subject LibGuides and Ask Us!
- Academic staff and researchers may borrow 20 books for a period of 3 months.
- Books or articles not locally available can be requested from other libraries via Interlibrary Loans.
- Scholarly information sources are available via the library web page. All registered students and staff members have off-campus access.
- eResources are mobile accessible.
- The Library subscribes to the most important scholarly databases.

Is the Library subscribed to a journal?

- Use the A-Z Publication Finder to determine whether the Library has access to a journal in printed or electronic format.

Research support

Link to the Library Research Support web page - we support in every step of the research process:

Preparation and Gathering phase

- Our Faculty Librarians assist with literature searches.
- Consult LibGuides where eResources are listed by subject.

Advantages of information in the scholarly databases:

- You will find sound academic information.
- This information is not available for free on the internet - the Library pays for access.
- The databases are stable and information is always available.
- The information sources have been evaluated and approved.
- No academic should do research without it.

Creation phase

- Training sessions on EndNote are provided.
- Assistance is given on the use of the NWU Postgraduate MS Word Template and NWU Referencing Guide.
- Data analytic tools are available on computers in the Research Commons.
- Use these tools to create, manage and analyse your research results.
Preservation of research
- The NWU LIS hosts the open access Institutional Repository to assist with preservation and indexing of research output, resulting in increased visibility and impact of NWU research.

Publishing phase
- Select accredited journals.
  - Faculty Librarians assist with Journal Impact Factors and Guidelines for Authors.
  - The NWU LIS is committed to Open Access.

Impact of research
- Faculty Librarians assist with ORCiD's, bibliometrics, H-index and NRF-ratings.

Support in teaching and learning

Course reserves
- Books and electronic copies of study material can be reserved for class groups.

Prescribed books
- Prescribed books are purchased every year and form part of the Study and Reserve Collection at Loan Services.

eFundi
- The library is visible within the e-learning environment. Contact your Faculty Librarian for more involvement.

Training sessions
- Students are trained to use relevant scholarly information sources.
- Contact your Faculty Librarian to arrange for a training session.

NWU Examination Papers
- For the convenience of users, the Library created an exam paper database, available on the library web page. Papers are available from 2003.
• **Ordering of books**  
  Contact your Faculty Librarian for assistance. Contact the Manager: Information Resources at 018 299 2792 in connection with orders or available funds.

• **Technical Support**  
  The LIS offers support and expertise on library related systems, repositories and databases. For enquiries about this, or other technical problems, contact the Manager: Library Systems at 018 299 2801.

• **Library Access and Loan Services**  
  To arrange for library access for diverse users, services for prospective students or letters of introduction for M and PhD students, contact the relevant Manager: Loan Services at your campus library.

• **Information Services and Training**  
  For enquiries about information services or training opportunities, contact the relevant Manager: Information Services at your campus library.

• **Binding**  
  The Library binds theses and dissertations at competitive rates. Contact 018 299 2811.

• **Dedicated spaces for research**  
  Each campus library has a Research Commons, providing exclusive access to postgraduates and researchers - catering for all research needs.

• **WiFi**  
  For the convenience of our users, all libraries have WiFi zones.

---

**Our libraries are wheelchair friendly and accommodate users with special needs**

---

**http://library.nwu.ac.za**