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CREATE ORCID IDENTIFIER

It is possible to create an ORCID identifier on the ORCID website and then link it to our NWU Manuscript application. This is not necessary though.

By using our connect link,

https://mwr.nwu.ac.za/nwu-orcid/main/connectid

the create and link can be done in one step.
CONNECT ORCID IDENTIFIER

By connecting the ORCID identifier to NWU Manuscript we can update your ORCID record with certain information. Currently we will update the following:

- Affiliation/Employer Information. We will add an entry under Employment Information to ORCID record.
- We will add items in our institutional repository under Works to ORCID record.

Steps to link or create/link ORCID identifier

Open link

https://mwr.nwu.ac.za/nwu-orcid/main/connectid

in browser.
You will be asked to login using CAS. Enter username and password.
After login in the “CONNECTID” page will appear.

The status here is shown as ‘ORCID record not connected’. Note that even if the status shows connected this process can still be done if a re-connect is necessary. This will be communicated if needed. This can happen for instance if a researcher revoked the rights of the NWU Manuscript applications and wants to re-connect again.

Click on the [Create or Connect your ORCID ID] link. This will redirect you to the ORCID website. Here you can create an ORCID identifier to link to us, or just sign in to link to us. For this purpose, we will review the page as if you do not have an ORCID identifier yet.
The ORCID page that will appear.

Here are the permissions we ask.
Please always leave ‘Allow this permission until I revoke it.’ CHECKED

Enter Name
Enter Email
Enter Password

Please leave visibility to everyone.
Weekly recommended.
Check I’m not a robot
Check consent

Click ‘Authorize’
After clicking ‘Authorize’ you will be redirected to our NWU Manuscript application. The following page will appear.

It shows ORCID record connected.

On the right hand side under connect status a link to the public Uri of your ORCID record.

At this stage you can click the logout button and close the browser.

Your affiliation information will be updated on ORCID record.

Your items in our institutional repository will be inserted, updated and deleted automatically.
SEARCH NWU REGISTRY
SEARCHABLE REGISTRY WITH ORCID IDENTIFIERS LINKED TO NWU NUMBERS

Open link https://mwr.nwu.ac.za/nwu-orcid/main/connectid in browser

Click NWU-Manuscript on left bottom. This will open the NWU-Manuscript application on the Connect tab.

Click the Registry tab
The Registry tab will open

Enter either ORCID identifier or NWU number and click Search.
If a record is found, click on link to open public view of ORCID record

http://orcid.org/0000-0003-4825-8118
UPDATE - HOW WE UPDATE YOUR ORCID ACCOUNT

Open link https://mwr.nwu.ac.za/nwu-orcid/main/connectid in browser

Click NWU-Manuscript on left bottom. This will open the NWU-Manuscript application on the Connect tab.

Click the Update tab
The update tab will open

Items in Institutional Repository will be updated. The affiliation (NWU) will also be updated. Future versions will suggest other updates as well.
FIND OTHER RESEARCHERS

Open link https://mwr.nwu.ac.za/nwu-orcid/main/connectid in browser

Click NWU-Manuscript on left bottom. This will open the NWU-Manuscript application on the Connect tab.

Click the Find tab
The Find tab will open

Enter info and click ‘Find’. To search again click ‘find again >’. This search is more powerful as data only visible to members will also be searched. More detailed contact information is an example.
VIEW YOUR ORCID RECORD

Open link https://mwr.nwu.ac.za/nwu-orcid/main/connectid in browser

Click NWU-Manuscript on left bottom. This will open the NWU-Manuscript application on the Connect tab.

Click the View tab
The view tab will open

Click on info to expand.
ADMINISTRATOR

Open link https://mwr.nwu.ac.za/nwu-orcid/main/connectid in browser

Click NWU-Manuscript on left bottom. This will open the NWU-Manuscript application on the Connect tab.

Click the Admin tab
The admin tab will open

If you have administration rights settings will be visible.