

## Library and Information Service

### HOW TO RENEW YOUR BOOKS ONLINE

#### 1 Please note that you will NOT be allowed to renew your book online

- on the date of expiry.
- if your books are already overdue.
- if there are fines on your books.
- if you have already renewed the book twice.
- if the item has been booked by another user.
- if your patron record has expired.

#### 2 Steps for renewing your books online

**Step 1:** Go to <https://sierra.nwu.ac.za/patroninfo> and complete your information.

##### Login

Please enter the following information:

Surname  
 For example, "Smit"

University ID  
 For example, "20371267"

Current PIN  
 For example, "134670"

[Forgot your PIN or a first time PIN user? Reset/create your PIN here.](#)

**Step 2:** Check the boxes next to the titles that you would like to renew.

Modify PIN Message from the library Preferred Searches Reading History My Lists

Sort by Due Date Renew All **Renew Marked**

2 ITEMS CHECKED OUT

RENEW	TITLE	BARCODE	STATUS	CALL NUMBER
<input checked="" type="checkbox"/>	The body of a person / Virgil C. Aldrich	0100545270	DUE 02-03-17 Renewed 1 time	128 ALD
<input checked="" type="checkbox"/>	The knowledge of man : selected essays / Martin Buber ; edited with an introductory essay by Maurice Friedman ; translated by Maurice Friedman and Ronald Gregor Smith ; new introduction by Alan Udoff	010058525Q	DUE 02-03-17 Renewed 1 time	128 BUB

Sort by Due Date Renew All Renew Marked

**Step 3:** Click on the **Renew Marked** button

**Step 4:** Click on **Yes**. You should now see the new due date underneath the Status heading.

**The following item(s) will be renewed, would you like to proceed?**

Yes No

TITLE	BARCODE	STATUS	CALL NUMBER
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Yes No

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