

NWU Libraries		Building Number	Contact us	Hours
		A7	018 389 2017 018 389 2355	Mon – Fri 7:30 – 22:00 Sat 8:30 – 18:00 Sun 8:30 – 13:00  Recess Mon – Fri 8:00 – 16:30 Sat Closed
		E7	018 299 2000 018 285 2525	Mon – Fri 7:30 – 22:00 Sat 8:00 – 14:00  Recess: Mon – Fri 8:00 – 17:00 Sat 8:00 – 13:00
Branch Libraries	Education Sciences	C6c	018 299 1578	Mon – Fri 7:30 – 18:00 Sat 10:00 – 13:00
	Music	K1	018 299 2808	Mon – Fri 8:00 – 17:00 Sat Closed
	Natural Sciences	G1	018 299 2810	Mon – Fri 7:30 – 16:30 Sat Closed
	Theology	K11	018 299 2809	Mon – Fri 7:30 – 17:00 Sat Closed
		13	016 910 3174 016 910 3034	Mon – Thu 7:30 – 20:00  Fri: 7:30 – 20:00 Sat: 8:30 – 13:00  Recess: Mon-Fri: 8:00 – 17:00 Sat: 8:30 – 13:00

Mahikeng

Potchefstroom

Vanderbijlpark



## Library and Information Service

### Postgraduate Support

<http://library.nwu.ac.za/>  
<http://library.nwu.ac.za/research-support>



Research Commons hours differ, please verify operating hours on the Library web page or in your campus library.



Keep your student card ready when you visit the library, to borrow books and to get access to the research section.

#### How many books may I borrow?

Category	Books	Period
4th year / Honours	10	1 Month
M&D	15	1 Month

# Library Support in every step of the research process



1

## PREPARE



Decide on a research topic, formulate your research question and plan the project.

**Our Faculty Librarians are here to assist you with your research.**



2

## GATHER

**Training** sessions by Faculty Librarians enable you to find literature sources and develop your research skills.

**Literature searches** – Consult LibGuides for databases by subject and services rendered by Faculty Librarians. Books or articles not locally available can be requested from other libraries via **Interlibrary Loans**.



3

## CREATE

**Use these tools to analyse your data, create and manage your research.**

### Referencing

- EndNote (Training sessions are provided)
- NWU Referencing Guide

### Data Analysis Tools

- Research tools like Atlas.ti, SPSS and STATISCA are installed on computers in the libraries' dedicated research areas.

### Writing and proofreading

- Consult Postgraduate MS Word Template
- Contact NWU writing centers and language editors



4

## PRESERVE



Manage and preserve research output and data.

The NWU libraries host and maintains the Open Access Institutional Repository (IR), Boloka. The IR preserves and indexes NWU research output, resulting into increased visibility and impact of NWU research.



5

## PUBLISH / SHARE

Publish and share in print and digital forms.

Select **accredited journals**, take into account **Journal Impact Factors** and **journal Guidelines for Authors**

**Open Access** – the NWU Libraries are committed to Open Access

**Binding of research** – the library assists with the binding of theses and dissertations



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## MEASURE / IMPACT

Faculty librarians assist with the following:

- Journal Impact Factors (JCR)
- NRF rating
- ORCID (register for an ORCID iD)
- Altmetrics, Bibliometrics and H-Index

### Please contact your Faculty Librarian to assist you with

- literature searches on different databases
- training in database searching, referencing and bibliographic management tools.
- Advice on:
  - referencing
  - bibliometrics and altmetrics
  - ORCID and other researcher ID's to improve impact of research
  - in which journal to publish
  - guidelines for authors when submitting a journal article
  - self-submission of research output on Boloka (NWU Institutional Repository).

### Consult the NWU Manual for Master and Doctoral Studies

### Research Data Management (RDM)

Research Data Management is the process of controlling the information generated during a research project. Any research will require some level of data management. Research funders are increasingly requiring proof of sound data management practices. Managing data is an integral part of the research process.

For any RDM enquiries, contact [eresearch@nwu.ac.za](mailto:eresearch@nwu.ac.za). Research librarians form part of the NWU RDM team

## RESEARCH COMMONS

The dedicated Research areas in all three libraries give exclusive access to postgraduate students and researchers.

These areas provide the opportunity to work in a secluded space conducive to research and offer the following:

- spacious computer work stations
- seminar rooms which can be booked via the library web page
- individual study cubicles
- ample power plugs for laptops and tablets
- printing and scanning facilities
- computers equipped with research software programmes
- research support.

Our libraries are wheelchair friendly and accommodate users with special needs.

For the convenience of our users, all libraries have WiFi zones.

