Library and Information Service (LIS)

RETURN OF LIBRARY BOOKS

1  2020: the year that we will remember!

In the midst of changing circumstances, it was important for the LIS that all patrons have a variety of ways to access our sources and services. A blend of online, zero-contact and in-person services were available for study, teaching and research needs - whatever the changing circumstances created by COVID -19.

During lockdown the Libraries renewed outstanding books to avoid the escalation of fines. However, as we approach the end of the year and the December festive season, the library needs to draw your attention to any outstanding books that you might still have on your patron record. These books are assets of the NWU and the LIS needs to recover all outstanding books before the end of the year.

2  Return of outstanding books

Outstanding books can be returned in one of the following ways:

2.1  Book drop boxes

Book drop boxes can be found at the Protection Service check points at the main gates of the three campuses to deposit your books

2.2  Circulation desk

Should you have access to the campuses, you can return books to the circulation desks in the libraries

2.3  Mail

If you've left the campus, please mail your items to the relevant campus library at your own expense, with a traceable option for safety reasons. You are responsible for the return of the books, including its cost. Please keep the receipt.

2.3.1  Mailing addresses

- **Mahikeng**
  NWU Mahikeng Campus Library
  Private Bag X2104
  MMABATHO
  2745

- **Potchefstroom**
  NWU Potchefstroom Campus
  Ferdinand Postma Library
  11 Hoffman Street
  Private Bag X05
  NOORDBRUG
  2522

- **Vanderbijlpark**
  NWU Vanderbijlpark Campus Library
  PO Box 1174
  VANDERBIJLPARK
  1900
Should you not be able to return the books to the library due to exceptional circumstances, please contact the relevant Library Manager: Loan Services: -

- Mahikeng Campus:  Ms Nomzi Madikane at +27 (0)18 389 2198 or nomzingisi.madikane@nwu.ac.za
- Potchefstroom Campus:  Mr Martin Nokoane at +27(0)18 299 2783 or martin.nokoane@nwu.ac.za
- Vanderbijlpark Campus:  Ms Tiny Moripa at +27 (0)16 910 3043 or tiny.moripa@nwu.ac.za

The NWU Library and Information Service wishes all the library patrons a blessed festive season!

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