



Self check system Ferdinand Postma Library



Selfcheck machines allow library users to quickly

- check out items
- return items
- view status of Library account

without the need to go to the Loans desk.

The Ferdinand Postma Selfcheck machine can be found on the ground floor of the library.

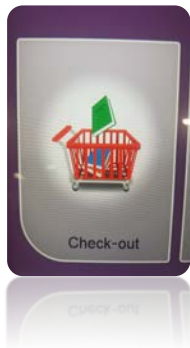
Library users will need their NWU cards and Library PINs (get at Loans desk or online) to use the machine

Checking out books:

➤ First time users please visit Loans desk for pin creation



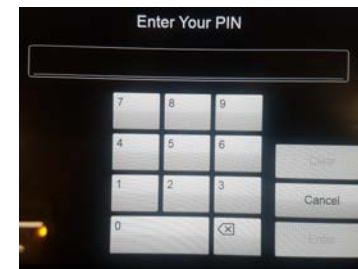
Tap on the checkout icon



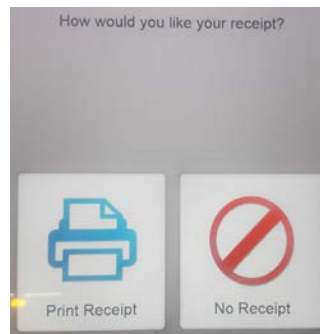
Swipe University card



Enter Pin



Print Receipt



Scan Item



Books check-in:

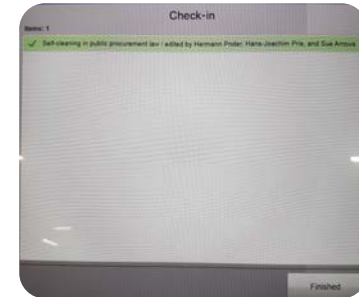
Tap on the check-in icon



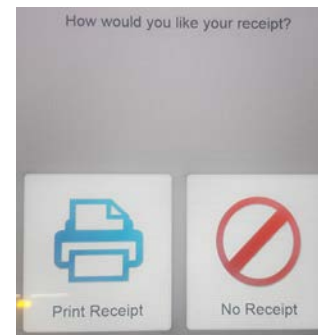
Scan item



Item checked in



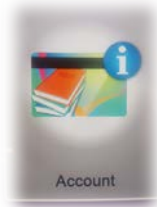
Print receipt (or not)



- Please note that no student card is needed to check in items.
- Please go to the circulation desk for assistance if you have any challenges with the system.

Checking account:

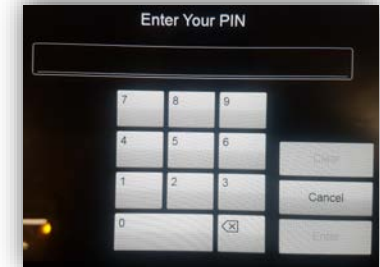
Click on the account icon



Swipe University card



Enter Pin



View items checked out



Click on items out



Check account summary

